



GENERAL INFORMATION FOR TRADE/DISPLAY SITE

APPLICATIONS

Applications must be received by **Monday 20th January 2020**.

Successful applicants will be notified within three weeks.

Applications received after the closing date will only be accepted at the discretion of the Subcommittee and subject to the availability of power and space.

Please do not send payment with your application. Payment is not required until you have been notified of acceptance.

Successful applications will be advised confirming the allocation of space and an invoice will be forwarded prior to the show. Payment must be received as per the terms of the invoice, or site will be reallocated.

Unsuccessful applicants will be advised once the subcommittee has allocated all available space.

Bream Creek Show Society reserves the right to accept or reject any application and the decision shall be final.

HOURS OF OPERATION

9.00AM – 4.00PM Saturday 21st March 2020.

Site occupants are NOT to commence packing up and/or leave the site before 4.00pm on show day.

For public safety there can be no vehicle movement on the ground between these hours (*except Emergency vehicles i.e. police, ambulance & fire*).

SETUP HOURS

Site occupants, displays, and vans are encouraged to be **set up by 6.00pm the Friday prior to the show**. If this is not possible then vans need to be set up by 7.30 am, and all others by 8:30 am show day. All must be operational by 9.00am.

POWER

Single 10amp and 15amp and limited 3-phase power is available. Power requirements must be included on the application form. Double adaptors or “piggy backing” of power boards not permitted.

All leads and electrical equipment will be required to be tested and tagged accordance with AS 3760 at your cost.

SITE INSPECTION

Sites will be inspected by the Bream Creek Show Society Safety Officer and his directions must be followed. A Building Surveyor and an officer from Sorell Council may also inspect sites. Unsafe sites will be shut down.

CLEANUP FEE

The applicant **MUST** leave the ground in a clean and tidy state. If this Condition is not complied with, a **SURCHARGE** will be applied and **FUTURE APPLICATIONS MAY BE REJECTED**.

CANCELLATION

Cancellation will only be accepted up to 1 week prior to show day, with an 80% refund. (full fee less administration costs). No refunds will be given for cancellation after this, or for failure to occupy the allocated site on show day.

GATE TICKETS

A gate ticket must be purchased for every site operator and all staff/volunteers/helpers.

No vehicle entry via Gate 2 unless holding a prepaid gate ticket for every occupant of the vehicle.

Gate tickets can be purchased

- With the application form;
- From the Treasurer at Showground on Friday before Show;
- At Gate 1 or Gate 3 on Showday.

INSURANCE

Site occupant must have available for the duration of the show and for the setting up and putting down period a policy of insurance indemnifying them against public liability in the sum of \$5,000,000 for each accident and \$10,000,000 for the show. A copy of the policy must be available on Show day for inspection upon request.

NIGHT/DAY SECURITY

A Security Firm will be on duty from Friday 6.00pm until Sunday 8.00am. The Bream Creek Show Society Inc will not be liable for any loss of or damage to property during these hours.

WiFi

WiFi will be available for those stallholders wanting to use EFTPOS devices for sales, but if you normally rely on mobile phone network coverage for your device, it probably will not be reliable in our area on show day, as our mobile coverage quickly becomes “swamped” and fails.

To overcome this problem, we have a wireless (WiFi) network which covers the showgrounds. Permission is needed to access our WiFi – it is not for public usage. A Show representative will provide you with an access code to get you connected.

Prior to show day you will need to check with your bank that your device can use WiFi, (not all EFTPOS devices can) and learn how to set it up.

SMOKE FREE EVENT

Designated smoking areas will be provided on site, but we request you advise all staff/volunteers/helpers that Bream Creek Show is a smoke free public event.

COSTS

All sites are 4 metres in depth.

\$60	4m x 4m	Small
\$90	6m x 4m	Medium
\$150	10m x 4m	Large

If you require a larger space you may request it, but it cannot be guaranteed.

Power

\$35.00	One Single Power Outlet (10amp or 15amp)
\$55.00	One 3 phase Power Outlet (very limited availability)
\$15.00	Additional Power Outlets (Single Power Only per outlet)

Gate Tickets

\$30.00	2 adult and 4 children
\$10.00	Adults (16 and over)
\$ 5.00	Children (age 5 to under 16)

Complete the attached forms and return to:

Bream Creek Show Society
Groundspace Coordinator
PO BOX 113
Dunalley, TAS 7177

Or email: groundspace@breamcreekshow.com.au, attention Michael.